

## Reporting a Governor visit to Kea School

<b>Name:</b> Clara White	<b>Date:</b> 2 <sup>nd</sup> December 2020
<b>Purpose of visit</b>  <b>Safeguarding Governor – Visit to the Headteacher</b>	
<b>Links with the School Improvement Plan / 20 Questions</b>  School Improvement Plan <ul style="list-style-type: none"><li>• To continue to develop the safeguarding section of the school website to support parents and pupils with safeguarding –e.g. Internet safety</li><li>• To maintain awareness of E-safety to children and parents.</li><li>• Continue to increase levels of determination, resilience and confidence in all children. Growth mindset strategies to be embedded throughout the school</li><li>• To ensure that new Relationships and Sex Education (RSE) curriculum and government standards is being taught and embedded throughout the school</li></ul> 20 Questions 3. Effectiveness: Are we as effective as we could be? Do we understand our roles and responsibilities?	
<b>Governor Observations and Comments</b> This was my first meeting in the role of Safeguarding and Attendance Governor with the Headteacher. A termly meeting pattern will continue. <ul style="list-style-type: none"><li>• I accompanied Mrs. Hunkin around the school site as she secured the school site following pupils arriving to school. Noticeably if a parent was leaving the site slightly later than expected and therefore would be using a gate Mrs. Hunkin had already locked, she would go back to check it was again secure. In securing the site, Mrs. Hunkin is able to very quickly be aware of which children have arrived late and is aware of pupils for whom this may be a pattern.</li><li>• Mrs. Hunkin and I discussed a range of aspects of Safeguarding, essentially considering its relevance to all aspects of school life.</li><li>• The Safeguarding training resources used to deliver training to staff and to volunteers were reviewed and discussed.</li><li>• Mrs. Hunkin had provided a copy of the S175 (March 2020) prior to the meeting to enable reading of this document prior to discussion. Key points and actions were discussed.</li><li>• The role of ‘Safeguarding Governor’ was discussed, including the good practice of the previous Safeguarding Governor with a view to adopting some of those approaches.</li><li>• Procedures to support vulnerable groups during the Covid-19 school closure were discussed.</li><li>• Introducing Microsoft Teams for pupils was discussed, with approaches being used regarding usernames and passwords explained.</li><li>• Attendance data for the term so far was reviewed, indicating a high level of attendance for each year group, with the ‘all years’ figure being 98.02% (c.2% higher than the equivalent period in the previous academic year).</li><li>• The reasons for this level of attendance were discussed, including no pupils being taken on holiday this term and there being less absences due to stomach upsets than is usual for this term (with the handwashing regime being used due to the Covid-19 guidance being considered as a potential reason for this).</li><li>• Time was spent with Mrs. Lamerton, reviewing the Single Central Record and the procedures in place to manage and monitor this key document.</li><li>• Mrs. Hunkin allowed me to tour the school, adhering to Covid-19 guidance at all times. All year groups were visited (with the exception of Foundation class, who were outside for playtime). The majority of classes were experiencing their literacy lessons during this time,</li></ul>	

with a range of creative tasks and appropriately challenging stimulus being used. Pupils in all classes appeared to be engaged in their learning.

#### **Behaviour**

- All pupils were well behaved.
- There was a sense of focus and calm in each class visited.
- Rapport between staff and pupils was evident.

#### **Safeguarding**

This was the focus of the visit. See above.

#### **Any issues for the governing body**

- The levels of attendance this term despite the current Covid-19 pandemic are very encouraging and perhaps reflect the thorough work of Mrs. Hunkin and her staff in terms of managing the risks effectively, creating an environment which parents are happy to send their children to as they feel the risks are being minimised well.
- I would like to continue my predecessor's work in keeping safeguarding at the forefront of our minds as a governing body, in particular keeping safeguarding on the agenda when visiting the school for different purposes. I would like the governing body to revisit the 'visit questions' previously created.
- Linking to an action indicated on the S175 (March 2020) Mrs. Hunkin will offer regular safeguarding training input at Full Governing Body meetings.
- Being new to the role, I would like to attend 'GOV9 The safeguarding responsibilities of the governing body' training offered by Cornwall County Council.
- Mrs. Hunkin and I will be discussing policies and practices related to allergies during our next meeting.